



Gregg College Keyboarding & Document Processing (GDP); Lessons 1-120, main text (P.S. Keyboarding)

By Scot Ober, Jack Johnson, Arlene Zimmerly

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Editorial Review

About the Author

Scot Ober (Ph.D, Ohio State) is a full-time consultant in business communication and document processing. Prior to his consulting career, Dr. Ober was Professor of Business at Ball State University. In addition to having taught Business Communication for over twenty years, he served as Editor of the Business Communication Quarterly for 1995 and 1996 and conducted an MBA-level Distance Learning Program through Ball State University.

Jack Johnson was the first African American heavyweight champion of the world and an iconic figure in the history of race and sport in America.

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