



## Robert's Rules in Plain English 2e: A Readable, Authoritative, Easy-to-Use Guide to Running Meetings

By Doris P. Zimmerman

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A revised edition of the bestselling *Robert's Rules in Plain English*, which still stands as the most concise, most-user friendly guide to parliamentary procedure on the market today.

If you've ever had to run a meeting according to parliamentary procedures, you know just how difficult it is to keep track of all the rules, much less follow them. Figuring out what to say and how to say it seems an impossible task.

*Robert's Rules in Plain English, 2nd edition*, is the solution to that problem. Not only does it provide you with the essential, basic rules in simple, straightforward English, it also includes summaries, outlines, charts, and sample dialogues so you can see exactly how these rules work in practice.

With an extended glossary and new chapters on electronic meetings and internet usage, *Robert's Rules in Plain English, 2nd edition*, is an authoritative, modern guide to running a meeting successfully and keeping it on track.

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### **Editorial Review**

From the Back Cover

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About the Author

Doris P. Zimmerman is a Professional Registered Parliamentarian, a member of the National Association of Parliamentarians and the American Institute of Parliamentarians, and founder and president of Parliamentary Consultants, Inc.

### **Users Review**

**From reader reviews:**

**Nancy Mitchell:**

Why don't make it to become your habit? Right now, try to prepare your time to do the important action, like looking for your favorite reserve and reading a reserve. Beside you can solve your problem; you can add your knowledge by the reserve entitled Robert's Rules in Plain English 2e: A Readable, Authoritative, Easy-to-Use Guide to Running Meetings. Try to make book Robert's Rules in Plain English 2e: A Readable, Authoritative, Easy-to-Use Guide to Running Meetings as your friend. It means that it can to get your friend when you truly feel alone and beside that course make you smarter than ever before. Yeah, it is very fortunated for you personally. The book makes you far more confidence because you can know everything by the book. So , let's make new experience along with knowledge with this book.

**Brandon Huff:**

Reading a e-book tends to be new life style with this era globalization. With reading you can get a lot of information that could give you benefit in your life. Using book everyone in this world may share their idea. Books can also inspire a lot of people. Plenty of author can inspire their particular reader with their story or perhaps their experience. Not only the storyplot that share in the ebooks. But also they write about advantage about something that you need instance. How to get the good score toefl, or how to teach children, there are many kinds of book that you can get now. The authors in this world always try to improve their skill in writing, they also doing some analysis before they write to their book. One of them is this Robert's Rules in Plain English 2e: A Readable, Authoritative, Easy-to-Use Guide to Running Meetings.

**Peggy Hardman:**

Robert's Rules in Plain English 2e: A Readable, Authoritative, Easy-to-Use Guide to Running Meetings can be one of your beginner books that are good idea. Many of us recommend that straight away because this publication has good vocabulary that may increase your knowledge in vocab, easy to understand, bit

entertaining but nonetheless delivering the information. The copy writer giving his/her effort to set every word into pleasure arrangement in writing Robert's Rules in Plain English 2e: A Readable, Authoritative, Easy-to-Use Guide to Running Meetings however doesn't forget the main stage, giving the reader the hottest and based confirm resource data that maybe you can be certainly one of it. This great information may drawn you into completely new stage of crucial considering.

**Virginia Hughes:**

Many people spending their time by playing outside together with friends, fun activity with family or just watching TV the entire day. You can have new activity to shell out your whole day by reading through a book. Ugh, think reading a book can actually hard because you have to use the book everywhere? It alright you can have the e-book, taking everywhere you want in your Touch screen phone. Like Robert's Rules in Plain English 2e: A Readable, Authoritative, Easy-to-Use Guide to Running Meetings which is having the e-book version. So , why not try out this book? Let's see.

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